ALTAMIRA CONDOMINIUM ASSOCIATION, INC.
APPLICATION FOR APPROVAL FOR SALE/LEASE

This Application For Approval of Sale/Lease must be accompanied by a properly executed Lease or Sales Agreement and a non-refundable $50 Application Fee that includes one (1) background check for one (1) adult and $25 for each additional adult listed on the sale/lease agreement. All sales/leases are conditioned upon approval by the Board of Directors of the Altamira Condominium Association, Inc. No lease can be less than sixty (60) days.

SALE_______ LEASE_______

UNIT #:_________ LEASE PERIOD: ________________________________
CLOSING DATE: ________________________________

PRESENT OWNER_____________________________________________________

Name(s) of persons BUYING/RENTING the unit:
______________________________________________
______________________________________________

Applicant’s Present Address: __________________________________________

Phone Numbers: ___________________ (H) ___________________ (O) ______________ (C)

E-Mail Address: ________________________________

Names of family members who will reside in the unit or guests and their dates of stay:
_______________________________________ Dates of Stay____________________
_______________________________________ Dates of Stay____________________
_______________________________________ Dates of Stay____________________

VEHICLE RESTRICTIONS: ONLY 2 VEHICLES (CAR OR VAN) USED AS FAMILY VEHICLE will be permitted and shall be parked in the garage #________ provided. NO commercial trucks, motorcycles or recreational vehicles (campers, motor homes, boats, etc.) are permitted. Passenger automobiles that are unsightly, junkers, or not mechanically operable will not be permitted to park on condominium property. Guests may park outside in front or side of either building. Please describe the applicant’s vehicle(s) that may be parked in the condominium parking lot:

Year________ Make/Model________________________________ State /Lic.No. ____________
Year________ Make/Model________________________________ State /Lic.No. ____________

Owners who rent their units must deposit with our management company, one month’s lease payment or $3,500.00 (whichever amount is greater) for the security deposit of common area.
Pets: Each Unit Owner (regardless of the number of joint owners) may maintain (1) household pet in his Unit, to be limited to a dog or cat weighing not more than 35 lbs. at maturity. By signing below, I agree to abide by the rule regarding pets.

TENANTS AND GUESTS ARE NOT PERMITTED TO HAVE PETS

REFERENCES: (must have three)

1. ____________________________________________
   Name       Address       Ph. No.

2. _________________________________
   Name       Address       Ph. No.

3. _________________________________
   Name       Address       Ph. No.

I/WE the undersigned Applicant(s) do hereby certify that I/WE have read, accept, and unconditionally agree to abide by the ON SITE REGULATIONS AND GROUND AND BUILDING RULES OF THE ALTAMIRA CONDOMINIUM ASSOCIATION. PLEASE INITIAL EACH PAGE OF THE RULES AND REGULATIONS AND INCLUDE IT WITH THIS APPLICATION.

X ___________________________ X ___________________________
Signature of Buyer/Renter    Spouse Signature (if applicable)

NAME AND ADDRESS OF CLOSING AGENT, ATTORNEY OR TITLE COMPANY TO WHICH THE CERTIFICATE OF APPROVAL AND STATEMENT OF ASSESSMENT IS TO BE SENT.

_________________________________________
_________________________________________

APPROVAL:

UNIT OWNER(S): ___________________________ Date: _____________

_________________________________________ Date: _____________

BOARD OF DIRECTORS: ______________________ Date: _____________

PLEASE MAIL FORM TO THE ADDRESS BELOW AT LEAST 30 DAYS PRIOR TO SALE/LEASE:

ALTAMIRA CONDOMINIUM ASSOCIATION

c/o Elliott Merrill Community Management

835 20th Place

Vero Beach, FL 32960
Altamira Condominium Association, Inc.

DISCLOSURE
APPLICANT AUTHORIZATION AND CONSENT FOR RELEASE OF INFORMATION.

I hereby authorize the Altamira Condominium Association, Inc. and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for residency purposes.

I understand that the scope of the consumer report/investigative report may include, but is not limited to, the following areas:

Verification of social security number; current and previous residences; employment history; character references, credit history and reports, criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; birth records; motor vehicle records to include traffic citations and registration; and any other public records or to conduct interviews with third parties relative to my character, general reputation, personal characteristics or mode of living.

I hereby expressly release the Altamira Condominium Association, Inc. and its designated agent, Elliott Merrill Community Management and any procurer or furnisher of information, from any liability whatsoever in the use, procurement, or furnishing of such information, will not hold Elliott Merrill Community Management for any breach in confidentiality that may occur once the information is conveyed to the Board of Directors of Altamira Condominium Association Inc.

Applicant Signature ____________________________________________ Date ____________

Co-Applicant Signature __________________________________________ Date ____________

CONFIDENTIAL INFORMATION
NOT OPEN FOR INSPECTION AS OFFICIAL RECORDS OF THE ASSOCIATION

__________________________________________________________ ______________________________
Applicant Last Name (Maiden Name) Applicant First Name

__________________________________________________________ ______________________________
Co-Applicant Last Name (Maiden Name) Co-Applicant First Name

Applicant SS#__________________________ Co Applicant SS#________________________

Applicant Date of Birth: ______________________ Co-Applicant Date of Birth: ______________________

Applicant Driver License # /ST or government issued ID __________ Co-Application Driver License #/ST or government issued ID __________

MUST ATTACH A COPY OF GOVERNMENT ISSUED IDENTIFICATION

PLEASE SUBMIT COMPLETED APPLICATION TO:
Altamira Condominium Association, Inc.
C/O Elliott Merrill Community Management
835 20th Place, Vero Beach, FL 32960

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